

Range Clean-Up Guidelines

At the 2007 Annual Meeting, a motion was presented for the Club to have six clean up days for the Outdoor Range and one to two days for the Indoor Range. Non-participants would be assessed a penalty fee of \$50 at the next years membership renewal. It was seconded and carried on a voice vote of the attending members.

A suggestion was made that the Board ask the membership for a volunteer to be the clean-up Chairperson. The Chairperson would ask for volunteers to be clean-up day leaders and sign-in table help. If no one volunteers it will fall to the Board to run each of the clean-up days. A description of each position is as follows.

Clean-up Chairperson: Is the point of contact between the board and clean-up day volunteers. The Chairperson will work with the board to decide when to schedule the clean-up days, and what major workday projects are to be accomplished. The Chairperson should plan on attending each of the clean-up days to help the day leader of each clean-up day. The Chairperson will also be responsible for turning in a report to the Board of what was accomplished at each of the clean-up days, and turning in a list of all members and total hours of who attended each clean-up day to the club Secretary or Membership Chairman. The Chairperson should also be prepared to give a report at the annual meeting to the membership of what was accomplished for the year. In turn, this summary report is to be sent to the Estes Valley Recreation and Park District as required in the 2016 Concessionaire Agreement.

Clean-up Day Leader: Will work with the chairperson to organize the day of the clean-up, this includes setting up on the morning of the clean-up and cleaning up at the end of the clean-up day. They will also be responsible for directing where the clean-up attendees are to work and what work is to be done. If the Chairperson is unavailable for the clean-up day they will have to submit the reports for that day to the Chairperson so they can be submitted to the Board.

Sign-in Table Help: Will man the table at the entrance to the range and make sure that all attendees sign in and sign out with the appropriate time for the clean-up day. Volunteers for this position most generally are those that physically cannot participate in heavy physical work. After talking to the day leader or the Chairperson they can help direct where the attendees go and what they should work on.

Note: Clean up Chairperson, Day Leader and Sign-in Table volunteers receive the clean up credit (waiver).